

## **ISICEM PRIVACY POLICY**

This “Privacy Policy” details how ISICEM (company number BE 0421.198.942) uses, stores and processes any information you give to ISICEM when you visit our website, use our mobile applications, and attend our meetings.

By using our website and/or our applications and/or attending our meetings, you accept the practices described in this Privacy Policy.

If you have any requests concerning your personal information or any queries with regard to this Privacy Policy please contact our webmaster at: [aldo.veri@isicem.org](mailto:aldo.veri@isicem.org).

### **1. What personal information do we collect from you and how do we collect it?**

Simply browsing our website and/or our applications, does not necessitate provision of any information. However, if you wish to participate in any of our meetings, we will ask you to provide certain personal and/or demographic information. Personal information refers to any information that can be used to personally identify you or contact you online or offline. This may include, for example, your name, postal address, e-mail address, phone number. We may also ask for certain demographic information, such as your date of birth, age, sex, title. Other information may be requested for certain activities, including credit card details, professional status, proof of membership of medical partner organizations, etc.

Personal information is only collected with your consent (i.e., if you knowingly provide it to us by completing one of the online forms available on our website or social media pages). The types and amount of information collected may vary depending on the activity.

### **2. How do we keep your personal information secure?**

ISICEM takes all necessary technical and organizational measures to protect the confidentiality and security of your personal information collected from this website and/or our applications. These efforts include storing your personal information in secure operating environments that are not available to the public and that are only accessible to authorized ISICEM employees. Where passwords and logins are required to access specific parts of the site, you have a responsibility to take reasonable measures to safeguard them.

To protect your information, the ISICEM uses an industry standard security protocol called Secure Sockets Layer (SSL) to encrypt the transmission of sensitive information between you and our website. SSL is used, for example, when you login or when you make a credit card payment. To know if transmissions are encrypted, look for the lock on your web browser or check that the URL starts with https://.

### **3. What do we use your personal information for?**

All information collected is used for the purpose for which you submitted the information to us. For example, if you register for a meeting, the information you provide is used to send information relevant about the meeting in question, including program changes. We may also send details of other meetings we organize in which you may be interested. In addition, you may receive communications from us introducing you to related meetings organized by other partner organizations. We do NOT send spam e-mails.

We may also use your personal and/or demographic information for our internal marketing and demographic studies, so we can constantly improve, personalize, and customize the products and services we provide you.

Your personal information is retained until informed that you no longer wish to form part of our mailing list.

#### **4. Who do we disclose your personal information to?**

ISICEM **does not sell, trade, or rent** your personal information to others.

ISICEM sometimes uses third parties, such as service providers, to assist with the administration of our various meetings, eg, hotel bookings, nominated travel agency for flights/transport reservations. These third parties and their employees may come into contact with your personal information in the course of providing their services to us. Any such third party must at all times provide the same levels of security for your personal information as ISICEM.

If, as a healthcare provider, you agree to have your badge scanned when visiting an exhibiting company stand or during a sponsored satellite symposia, your badge will enable that company to retrieve the following contact personal data: title, first name(s), last name(s), email address, affiliation. Contact data from non-healthcare providers are not provided to pharmaceutical companies.

Similarly, if when attending one of our sponsored satellite symposia online you are asked to complete a registration form, the data you provide may then be shared with the company concerned.

We may also disclose your personal information if we are required to do so by law, or if in our good faith judgment, such action is reasonably necessary to comply with legal processes, to respond to any claims, or to protect the safety or rights of ISICEM, its customers, or the public.

We may share aggregated demographic or survey information with third parties, but this information is in anonymous form and does not contain any personal information.

#### **5. Tracking Technology**

The ISICEM website, [www.isicem.org](http://www.isicem.org), uses Google tracking cookies to gather information on how visitors use the site - you can choose to refuse these cookies on your first visit. We may also use IP addresses, log files, and web beacons to gather information, such as browser type and operating system, referring page, etc. for the purpose of improving the use, security and functionality of our website. In our emails, we may include page tags to collect information on who open the mails and clicks on links/images in them, so that we can improve our email design and targeting. All these functions are used internally only.

#### **6. External links**

Links are provided on our website to websites of other companies or organizations. This Privacy Policy does not apply to such third party sites as they are outside our control. If you access third party sites using the links provided, the operators of these sites may collect your personal information. Please ensure that you are satisfied with the Privacy Policies of these third party sites before you submit any personal information.

#### **7. Collecting data from children?**

ISICEM, its website and applications are not geared towards children under 16. We do not knowingly collect personal information from children under 16.

## **8. Contacting us, accessing or modifying your personal information**

You always have the option not to share any of your personal information with us. However, if you choose this option, you will be limited in the activities we can provide, including registration at meetings. If you wish to know which personal data we have on file or to modify it, please contact our webmaster at: [aldo.veri@isicem.org](mailto:aldo.veri@isicem.org).

In every e-mail communication sent to you, we provide you with the opportunity to unsubscribe: "If you no longer want to receive our emails, please reply to this email, noting "unsubscribe" as the subject".

If you participate in an action that involves a third party, and, as part of that, you agree to receive future communications directly from that third party, eg, having your badge scanned by a pharmaceutical company during one of our meetings or attending one of our sponsored satellite symposia, you will need to contact the third party directly to opt-out from such communications.

If you have any questions, complaints, or comments regarding this Privacy Policy, please contact our webmaster at: [aldo.veri@isicem.org](mailto:aldo.veri@isicem.org).

**Brussels, 22 November, 2022**